

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL
COMMITTEE/COUNCIL MEETING
MINUTES

Wednesday, October 16, 2024, 7:00 pm
Council Chambers, Nobel Community Hall
145 Hammel Ave.
McDougall, ON, P2A 2W9

Members Present: Mayor Robinson
Councillor Blower
Councillor Constable
Councillor Hamer
Councillor Ryman

Staff Present: Tim Hunt, CAO/Director of Operations
Lori West, Director of Corporate Services/Clerk
Sheri Brisbane, Chief Financial Officer
Kim Dixon, Chief Building Official
Patrick Shoebottom, Fire Chief/Municipal By-law Enforcement
Chief
Carly Chantler, Environmental Services Supervisor
Danielle Waters, Planner

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 7:00 p.m

2. DECLARATIONS OF INTEREST

None

3. PRIORITIZATION OF AGENDA

Council agreed to move item 14.2 Report of the Director of Corporate Services/Clerk C-2024-08, after item 4. Adoption of minutes.

4. ADOPTION OF MINUTES

Resolution No. 2024-101

Moved by: Councillor Ryman

Second by: Councillor Blower

THAT Council for the Corporation of the Municipality of McDougall adopt as circulated the open and closed minutes of the Committee/Council Meeting held on September 18, 2024.

Carried

Council considered item 14.2 at this time

14.2

5. DEPUTATIONS

**5.1 Pamela Wing, Chair and Don Carmichael, Secretary/Treasurer,
Belvedere Heights Board of Management**

Belvedere Heights Board of Management, Discussion with Municipal Partners.

22 New Beds at Belvedere Heights, Funding and Cost Estimates.

Belvedere Heights Board of Management's Pamela Wing, Board Chair and McDougall municipal representative, and Don Carmichael, Secretary/Treasurer, provided an overview with respect to funding and cost estimates of the expansion at Belvedere Heights Home for the aged and the addition of 22 new long-term care beds.

Resolution No. 2024-102

Moved by: Councillor Ryman

Second by: Councillor Blower

WHEREAS in June 2024 all eight municipal owners of Belvedere Heights long term care home endorsed the proposal to add up to 24 new long-term care beds;

AND WHEREAS the opportunity to receive a \$35 per diem construction funding subsidy needed to fund the new build is predicated, in part, on securing financing by the November 8th, 2024, deadline;

AND WHEREAS Infrastructure Ontario provides an option to secure construction funding in October 2024 prior to the November deadline without an upfront guarantee from all eight municipalities

AND WHEREAS The Township of Carling has agreed to enter into agreement with Infrastructure Ontario to secure the construction loan on behalf of Belvedere Heights

AND WHEREAS Belvedere Heights will enter into a loan agreement with the Township of Carling guaranteeing payment of all financial obligations to Infrastructure Ontario for the borrowing costs;

THEREFORE, BE IT RESOLVED THAT The Municipality of McDougall endorses the Belvedere Heights proposal to enter into a loan agreement with the Township of Carling to support a two-year construction funding loan with the guarantee that Belvedere Heights will provide funds from operating reserves as required in advance of all Infrastructure Ontario payment terms.

Carried

5.2 Matters Arising.

None.

6. PLANNING/BUILDING

6.1 Report of the Chief Building Official CBO 2024-06

To provide an update on the building department activities up to the end of September 2024.

Council received the report as information.

6.2 Township of Seguin

Notice of Study Commencement.

Council received as information.

6.3 Matters Arising.

None.

7. BY-LAW ENFORCEMENT

7.1 Report of the Municipal Law Enforcement Chief MLEC-2024-02

2024 Municipal Law Enforcement Review

Council received as information.

7.2 Matters Arising.

None.

8. FIRE PROTECTION

8.1 Matters Arising.

None.

9. EMERGENCY MANAGEMENT

9.1 Matters Arising.

None.

10. RECREATION

10.1 Matters Arising.

None.

11. PUBLIC WORKS

11.1 Matters Arising.

Tim Hunt, CAO/Director of Operations provided verbal update on the various projects completed since the last meeting of Council, including an update on Long Lake Estates culvert project and George Hunt parking lot expansion prep work for 2025-2026.

Council received the report as information.

12. ENVIRONMENT

12.1 Waste Management.

None.

12.2 Report of the Environmental Services Supervisor ENV-5-2024

Council received as information.

12.3 Matters Arising.

None.

13. FINANCE

13.1 Accounts Payable.

Resolution No. 2024-103

Moved by: Councillor Constable

Second by: Councillor Hamer

THAT the attached lists of Accounts Payable for October 3, 2024 in the amount of \$753,752.90 and October 17, 2024 in the amount of \$410,617.86, and payroll for October 3, 2024 in the amount of \$53,828.88 and October 17, 2024 in the amount of \$54,251.13 be approved for payment.

Carried

13.2 Report of the Chief Financial Officer CFO-24-11

Financial Update YTD September 30, 2024

Council received the report as information.

13.3 Municipal Policing Bureau Financial Services Unit

2025 Annual Billing Statement package

Sheri Brisbane, Chief Financial Officer provided a summary of the 2025 OPP annual billing noting the increase represents a 1.67% tax increase for policing alone.

Council received as information.

13.4 Community Sport and Recreation Infrastructure Fund - Stream 1

Resolution No. 2024-104

Moved by: Councillor Ryman

Second by: Councillor Constable

THAT the Council of The Corporation of the Municipality of McDougall does hereby support the submission of an application to be made on its behalf to the Community Sport and Recreation Infrastructure Fund - Stream 1: Repair and Rehabilitation for a rink refrigeration system to be added at the McDougall Recreation Centre.

Carried

13.5 Matters Arising.

None.

14. ADMINISTRATION

14.1 McDougall Approval Authorities

Resolution No. 2024-105

Moved by: Councillor Blower

Second by: Councillor Ryman

WHEREAS the Parry Sound Area Planning Board is the delegated authority for the Corporation of the Municipality of McDougall with respect to Consents, plans of subdivision/condominium and validation applications.;

AND WHEREAS the Municipality of McDougall seeks autonomy in land use planning that would prevent delays and speed up the planning process within its boundaries.;

AND WHEREAS the Municipality of McDougall has a full time Professional Planner on staff;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of McDougall officially request the Minister of Municipal Affairs and Housing remove the Municipality of McDougall from the Parry Sound Area Planning Board and grant the Council of the Municipality of McDougall the power to give approvals with respect to Consents, plans of subdivision/condominium and validation applications within the Municipality of McDougall municipal borders.;

AND FURTHERMORE that a copy of this resolution be sent to Paul Calandra, Minister of Municipal Affairs and Housing, Graydon Smith, MPP Parry Sound-Muskoka, the Parry Sound Area Planning Board and its member municipalities.

Carried

Resolution No. 2024-106

Moved by: Councillor Hamer

Second by: Councillor Constable

WHEREAS the North Bay Mattawa Conservation Authority is the delegated authority for the Corporation of the Municipality of McDougall with respect to septic approvals;

AND WHEREAS the Municipality of McDougall has now grown to require a more streamlined service, as the current application process requires ratepayers and builders to obtain septic approval prior to applying/submitting for a building permit.;

AND WHEREAS the Council for the Corporation of the Municipality of McDougall wishes to prevent delays and speed up the application process within its boundaries.;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of McDougall officially request the Minister of Municipal Affairs and Housing grant the Municipality of McDougall enforcement of the provisions of the Building Code Act and Part 8 (sewage systems) of the Ontario Building Code, and the authority be removed from North Bay Mattawa Conservation Authority.;

AND FURTHERMORE that a copy of this resolution be sent to Paul Calandra, Minister of Municipal Affairs and Housing, Graydon Smith, MPP Parry Sound-Muskoka, the West Parry Sound Area municipalities under the authority for North Bay Mattawa Conservation Authority.

Carried

14.2 Report of the Director of Corporate Services/Clerk C-2024-08

CRA-2024-02 Sutherland/Garbutt Concession Road Allowance Application.

Lori West, Director of Corporate Services/Clerk provided an overview of the application, and recommended that Council approve the request in principle, and direct staff to proceed with the application to stop up and close, and transfer of the subject CRA to the adjacent property owner.;

That the lands be appraised to determine the purchase price.;
That all fees be the responsibility of the applicant.; and
That the applicants merge the acquired lands with their abutting lands.

Council directed Staff to move forward as recommended.

14.3 Matters Arising.

None.

15. REQUESTS FOR SUPPORT

15.1 Town of Parry Sound

Requesting support for Rideshare Regulations and Licensing to be made the responsibility of the Province.

Councillor Blower requested a resolution come forward.

Resolution No. 2024-107

Moved by: Councillor Blower

Second by: Councillor Ryman

THAT the Council for the Corporation of the Municipality of McDougall hereby supports the attached resolution from the Town of Parry Sound, with respect to rideshare regulations and licensing; and

FURTHER this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Graydon Smith Member of Provincial Parliament for Parry Sound—Muskoka, and the Association of Municipalities of Ontario (AMO)

Carried

15.2 The Town of Plympton-Wyoming

Request to Increase Tile Drain Loan Limit

Council received with no action indicated.

15.3 City of Temiskaming Shores

Provincial decision regarding alcohol sales in convenience stores and locations that sell fuel to drivers, and the development of a comprehensive provincial alcohol strategy.

Council received with no action indicated.

15.4 Town of Tillsonburg

Request that the Federal Government and ISED make Cellular Coverage a priority.

Councillor Hamer requested a resolution come forward.

15.5 Regional Municipality of Waterloo

Solve the Crisis Campaign - Make Homelessness and Health a Priority.

Council received with no action indicated.

15.6 Municipality of Whitestone

Parry Sound Mega School

Council received with no action indicated.

15.7 Municipality of East Ferris

Request for combined ROMA and AMO Conferences.

Council received with no action indicated.

15.8 Town of Cobourg

Support of Involuntary Care for Individuals with Severe Mental Health and Addictions Issues

Council received with no action indicated.

15.9 Matters Arising.

None.

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

None.

17. COMMITTEE REPORTS

17.1 Belvedere Heights Board of Management

Municipal Capital Levy

Resolution No. 2024-108

Moved by: Councillor Ryman

Second by: Councillor Hamer

WHEREAS in May 2021 Belvedere Heights incurred an operating surplus of \$700,000 and returned proportionate shares to each of the 8 owner municipalities, with the Municipality of McDougall's apportionment being \$54,307.00.;

AND WHEREAS the Council for the Corporation of the Municipality of McDougall reserved the funds to support the addition of long-term care beds.

AND WHEREAS the Belvedere Heights Board of Management is now requesting the Municipality of McDougall return the funds to offset architect and engineering costs incurred in 2024 for the addition of 22 private rooms.

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of McDougall authorize an expenditure of \$54,307.00 to Belvedere Heights.

Carried

17.2 Parry Sound Area Industrial Park Board

September 19, 2024 Agenda package

Council received as information.

17.3 North Bay Parry Sound District Health Unit Board of Health

Agendas and Minutes

Council received as information.

17.4 West Parry Sound Recreation and Cultural Centre Board

Council received as information.

17.4.1 Open Meeting Minutes – September 11, 2024

17.4.2 Open Meeting Agenda – October 9, 2024

17.4.3 Project Update October 9, 2024

17.5 Matters Arising.

The Members of Council provided verbal updates on the various meetings and events they have been involved in since the last meeting of Council; Mayor Robinson provided an update on the Pool project, and Councillor Ryman on the Library Board.

Council received as information.

18. REPORT OF THE CAO

Tim Hunt, CAO/Director of Operations provided a verbal update on the operations and various projects within the municipality, noting that staff are working on a number of funding applications.

19. GENERAL ITEMS AND NEW BUSINESS

None.

20. BY-LAWS

20.1 By-law No. 2024-43

Being a By-law to adopt an Inspector Internship Program Policy.

By-law 2024-43 is hereby deemed to have been read a first, second and third time, passed, signed and sealed this 16th day of October, 2024.

20.2 By-law No. 2024-44

Being a By-law to declare to be surplus, stop up, close and sell: Part of the Original Shore Road Allowance laid out along the shore of Mill Lake in front of Broken Lot 18, in Concession 3, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Parts 4, 5, 6, 7, 8 and 9 on 42R22555 (STACK)

Mayor Robinson asked the Clerk how notice was provided.

The Clerk advised that notice was provided by circulating to neighbouring property owners, and by posting on the municipal bulletin board and municipal website for 4 weeks. No written correspondence was received.

By-law 2024-44 is hereby deemed to have been read a first, second and third time, passed, signed and sealed this 16th day of October, 2024.

21. CLOSED SESSION

Resolution No. 2024-109

Moved by: Councillor Constable

Second by: Councillor Blower

BE IT RESOLVED that the next portion of the meeting be closed to the public at 8:28 p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
4. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose; and
5. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board.

Carried

21.1 Land Matters

21.2 Seguin Township

21.3 Citizen applicant to the WPS OPP Detachment Board

22. RATIFICATION OF MATTERS FROM CLOSED SESSION

Council provided direction to Staff with respect to an enforcement matter, and a request received by Seguin Township.

Resolution No. 2024-111

Moved by: Councillor Blower

Second by: Councillor Hamer

That the Council of the Corporation of the Municipality of McDougall does hereby support the appointment of Ben Randell as citizen representative to the West Parry Sound OPP Detachment Board.

Carried

23. CONFIRMATION BY-LAW

By-law 2024-45 is hereby deemed to have been read a first, second and third time, passed, signed and sealed this 16th day of October, 2024.

24. ADJOURNMENT

Resolution No. 2024-112

Moved by: Councillor Hamer

Second by: Councillor Blower

THAT we do now adjourn at 9:18 p.m.

Carried

Dale Robinson, Mayor

Lori West, Clerk